

Item 5

Membership and Terms of Reference 2010 – 11

Purpose of report

For notification.

Summary

This report sets out the Membership, Terms of Reference and Meeting dates of the Environment & Housing Programme Board for the 2010-11 year.

Recommendation(s)

The Board is asked to:

- Note the membership, terms of reference and future dates of the Environment & Housing Programme Board for 2010-11.

Contact officer:

Fatima de Abreu

Position:

Member Support Officer

Phone no:

020 7664 3136

E-mail:

fatima.deabreu@local.gov.uk



**Environment & Housing
Programme Board**

13 September 2010

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Membership 2010/11

Councillor	Authority
Conservative (6)	
Gary Porter [Chairman]	South Holland DC
Peter Britcliffe	Hyndburn BC
Andrew Gravells	Gloucestershire CC/Gloucester City
Clare Whelan	Lambeth LB
Jason Stacey	Ealing LB
*David Smith	Lichfield DC
Substitutes:	
Neil Clarke	Rushcliffe BC
*Mary Mears	Brighton & Hove City Council
Labour (4)	
*Clyde Loakes [Vice Chair]	Waltham Forest LB
Derek Bateman	Cheshire West & Chester Council
Tony Newman	Croydon LB
Ed Turner	Oxford City
Substitute	
Tim Moore	Liverpool City
Richard Williams	Southampton City
Liberal Democrat (3)	
Dorothy Thornhill [Deputy Chair]	Watford BC
Berni Turner	Liverpool City
Paula Baker	Basingstoke & Deane BC
Substitute	
Roger Symonds	Bath and NE Somerset Council
Independent (1)	
Mike Haines [Deputy Chair]	Teignbridge DC
Substitute	
Andrew Cooper	Kirklees MBC

14 member Board * new member/substitute + substitute in 2009/10

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Terms of Reference

The purpose of the Environment and Housing Programme Board is to provide strategic oversight of all the LG Group's policy, regulatory and improvement activity in relation to the sustainability of the environment, including issues of housing, planning and waste, in line with the LG Group priorities.

Programme Boards should seek to involve councillors in supporting the delivery of these priorities (through task groups, Rural and Urban Commissions, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.

The Environment and Housing Programme Board will be responsible for:

1. Developing a thorough understanding of council priorities and performance in the areas of responsibility, using strong networks and robust information.
2. Helping to shape the LG Group Business Plan by ensuring the priorities of the sector are fed into the process.
3. Overseeing a programme of work to deliver the strategic priorities set by the LG Group Executive, covering lobbying/campaigns, research/policy, good practice, improvement support and events – as specified in the business plan, taking into account linkages with other policy boards where appropriate.
4. Representational and lobbying activities on behalf of the LG Group and responsibility for the promulgation of activity through public statements in its areas of responsibility.
5. Building and maintaining effective relationships with key stakeholders.

The Environment and Housing Programme Board may:

- Appoint members to relevant outside bodies in accordance with guidance in the Political Conventions.
- Appoint member champions where appropriate (who must be a current member of the Board) on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

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Meeting Dates 2010 - 2011

DAY (2010)	DATE	TIME	ROOM / VENUE
Monday	13 September 2010	11.00	7.1 & 7.2, LGH
Wednesday	17 November 2010	11.00	8.2, LGH
DAY (2011)			
Wednesday	12 January 2011	11.00	Tbc
Wednesday	16 March 2011	11.00	7.1 & 7.2, LGH
Wednesday	25 May 2011	11.00	Tbc
Monday	27 June 2011 (to coincide with LGA Conference)	11.00	Birmingham